

Set a Public Hearing for Local Law No. ____

2016, a Local Law providing for the

Adoption of a New Chapter ____ of the Town

Code (Hydrant Law of the Town of Ulster)

for August 18, 2016 @ 7:10pm

TOWN OF ULSTER

Local Law No. _____ of 2016

A Local Law Providing for the Adoption of a New Section 177-26 of Chapter 177 of the Town Code

Be it enacted by the Town Board of the Town of Ulster as follows:

Section I. A new Section 177-26 of Chapter 177 of the Code of the Town of Ulster is hereby enacted as follows:

§177-26. Fire hydrants; obstructing or opening valves or gates; penalties

- A. No person or persons shall open any fire hydrant or draw water therefrom, except the Superintendent of the District or persons under his direction or with his permission and except in case of fire, when the Chief of the Fire Department, his assistants, officers and members of the Fire Department shall have free and entire control of the hydrants for the purpose of extinguishing fires.
- B. No person or person shall open any fire hydrant or draw water therefrom without a meter and backflow device properly installed and working.
- C. No person or persons, except the Superintendent and employees under his direction, shall open or close any valve or gate in any water main or street pipe, or in any manner interfere with or obstruct the same.
- D. No person shall erect or plant any obstruction within three and one-half (3 1/2) feet of any hydrant or cause any obstruction that will hinder a fire company from hooking onto it, or operating any hydrant. No obstruction shall be placed so as to obstruct the view of any hydrant for a distance of at least two hundred (200) feet up and down the road.
- E. Penalty. Any violation of the rules, regulations or provisions of this section, is hereby declared to be an offense punishable by a fine not to exceed five hundred dollars (\$500.00) or imprisonment not to exceed fifteen (15) days, or by both said fine and imprisonment, plus the cost of the water used. If the amount of water used cannot be determined, the person or persons shall be charged for one million (1,000,000) gallons at the current bulk rate. When a violation of any of the provisions of this chapter is continuous, each twenty-four (24) hours thereof shall constitute a separate and distinct violation.

Section II. Severability

If any clause, sentence, paragraph, section, article or part of this Local Law shall be adjudicated in any court of competent jurisdiction to be invalid, such judgment shall not

affect, impair, or invalidate the remainder thereof, but shall be confined in its operation to the clause, sentence, paragraph, section, article or part thereof directly involved in the controversy in which such judgment shall have been rendered, and such invalidity shall not be deemed to affect the remaining portions thereof.

Section III. Effective Date

This Local Law shall be effective as provided by law, upon filing and acceptance by the New York State Secretary of State.

Presentation of Local Law No.____ 2016, a
Local Law providing for the regulation of
and the keeping of Poultry

TOWN OF ULSTER

Local Law No. _____ of 2016

A Local Law Regulating the Keeping of Chickens

Be it enacted by the Town Board of the Town of Ulster as follows:

Section I. Article XVII of Chapter 190 of the Town Code is hereby enacted as appears in Schedule "A" attached hereto.

Section II. Severability

If any clause, sentence, paragraph, section, article or part of this Local Law shall be adjudicated in any court of competent jurisdiction to be invalid, such judgment shall not affect, impair, or invalidate the remainder thereof, but shall be confined in its operation to the clause, sentence, paragraph, section, article or part thereof directly involved in the controversy in which such judgment shall have been rendered, and such invalidity shall not be deemed to affect the remaining portions thereof.

Section III. Effective Date

This Local Law shall be effective as provided by law, upon filing and acceptance by the New York State Secretary of State.

SCHEDULE "A"

Article XVI – Chickens

Section 190-70 – Purpose and Intent

In recent years, there has been an upsurge of interest in the keeping of chickens in the Town of Ulster. The locavore movement, promoting the development and consumption of local foodstuffs, is a factor in proposing an amendment to the Town Code. Additionally, it is advocated that the sustainable production of eggs and poultry at home will economically contribute to assuring food safety and quality. The Town Board has received substantial public interest in requesting an evaluation of poultry in certain zoning districts. The Town Board finds that the keeping of domestic chickens may have a measurably positive impact upon the health and welfare of Town residents. Regulation of such practice is necessary to insure that the keeping of chickens will not negatively impact surrounding properties or landowners.

Section 190-71 -- Definitions

Chickens	The term chicken shall, for the purpose of this local law, refer exclusively to domestic hens and shall intentionally exclude roosters. No other fowl but the domestic chicken is to be permitted or included in the category of fowl addressed by this local law.
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Section 190-72 – Partial Repeal of Prior Inconsistent Code Provisions

- A. The definition of "Chickens" is to be added to Chapter 190 of the Town Code. The existing code definition of "Agricultural Operation" and "Farming Operation" shall continue unchanged.
- B. This local law is intended to regulate the raising of chickens, as defined herein, within certain zoning districts of the Town of Ulster under certain conditions. Chapter 190 of the Town Code shall accordingly be augmented to permit such activity by incorporation of the terms of this local law.

**Section 190-73 – Requirements Applicable to Keeping and Raising Chickens
Other Than Those Located in a Town of Ulster farm operation**

- A. Permit. The keeping and raising of chickens within the R10 and R30 zoning districts of the Town of Ulster (excepting a farm operating within the Town) shall be authorized only upon obtaining a permit from the Town of Ulster Code Enforcement Officer. Said permit shall be made upon an application form to be promulgated by the Town Board, and upon satisfactory inspection(s) by the Town of Ulster Code Enforcement Officer to verify compliance with the requirements of this local law. The permit shall be valid for one year only, and an annual permit fee, to be set by the Town of Ulster Town Board, shall be assessed and paid by each successful applicant.
- B. Zoning Exclusion. Only applicants residing at residential properties located in the R10 and R30 zoning districts shall be subject to this local law.
- C. Area Requirements.
 - a. All chickens must be kept at all times in a secure pen or enclosure, constructed and maintained to prevent the chickens from running at large. The pen must be resistant to rodents and to predators, and provide chickens with adequate protection from inclement weather. The pen or enclosure is to be constructed of materials that are reasonably complementary to existing structures within the viewshed of the pen or enclosure, in order to forestall complaints by neighbors or persons within the viewing vicinity of the pen or enclosure.
 - b. Only one pen or enclosure shall be permitted on any residential property. All pens or enclosures must be located at least twenty (20) feet from side and rear property or lot lines, and at least thirty (30) feet from any neighboring residence. No pen or enclosure shall be permitted in a front yard, but only in the rear of the lot, meaning that all pens or enclosures must be located to the rear of the rear wall of the applicant's home. On a corner lot, the applicant must locate the pen to the rear of the rear wall of the applicant's home.

- c. The location and design of the pen or enclosure must be approved by the Code Enforcement Officer before the applicant shall be permitted to keep chickens on the premises. If the applicant's lot is insufficient in area to meet the setback requirements of this local law, the applicant shall not be entitled to a permit to keep chickens on the premises.

D. Minimum Standards for Condition of Pen or Enclosure.

- a. No more than six (6) chickens may be housed or kept on the property at any time. No roosters shall be permitted. The pen or enclosure must be regularly cleaned and serviced so as to keep it clean, dry and odor free at all times in order to minimize possible nuisance to neighboring properties. The pen or enclosure must be maintained in a sanitary condition at all times. All feed for chickens must be kept within a building in rodent-proof containers, and may not be kept outside.
- b. Storage of chicken manure shall be permitted no closer than thirty (30) feet to any property line, and must be located to the rear of the rear wall of the applicant's dwelling. Storage of chicken manure is discouraged, unless such waste is properly and sanitarily composted. If the presence of chicken manure shall lead to unsanitary conditions such as the attraction of pests, insects, or rodents, such condition must be rectified to the reasonable satisfaction of the Code Enforcement Officer, or the permit to keep chickens may be revoked.

Section 190-74 – Inspection of Chicken Pen or Enclosure by Code Enforcement Officer

All applicants for a permit to authorize the keeping of chickens in the R10 and R30 zoning districts of the Town of Ulster shall agree, as an incident of the application process, to allow the Town of Ulster Code Enforcement Officer to enter upon the premises of the applicant at any reasonable time during daylight hours to inspect the pen or enclosure to verify compliance with the requirements of this local law. It is specifically understood, and a condition of the application, that the applicant shall allow such inspection without the necessity of prior notice. Because all pens or enclosures housing chickens are to be located in exterior lot areas inspected and authorized by the Code Enforcement Officer, it shall be deemed permissible for the Code Enforcement Officer to enter upon the premises of any party maintaining a pen or enclosure sheltering chickens.

Section 190-75 – Miscellaneous Provisions

- A. The slaughter of chickens shall take place inside an enclosed structure, or in an area of the permit holder's lot which is certain to be shielded from the view of the street or neighboring homes.
- B. In the event that any conflicting State or County law, regulation, or similar legislation shall address the keeping of chickens in a Village setting, the requirements of this local law shall supercede such legislation unless such legislation is more restrictive, in which case the State or County law or regulation shall apply.

Section 190-76 – Severability

If any clause, sentence, paragraph, section, article or part of this Local Law shall be adjudicated in any court of competent jurisdiction to be invalid, such judgment shall not affect, impair, or invalidate the remainder thereof, but shall be confined in its operation to the clause, sentence, paragraph, section, article or part thereof directly involved in the controversy in which such judgment shall have been rendered, and such invalidity shall not be deemed to affect the remaining portions thereof.

Section 190-77 – Penalties

- A. A permit to keep chickens shall be revoked by the Code Enforcement Officer in the event that two (2) substantiated violations of this local law shall be received and verified by the Code Enforcement Officer.
- B. Upon receipt of a complaint of a violation of the permit, the Code Enforcement Officer shall inspect, investigate, and verify such violation. The findings of the Code Enforcement Officer shall be made in writing and delivered or mailed to the permit holder. Such notice shall identify the violation, and shall require the immediate remediation of the violation by the permit holder. The Code Enforcement Officer shall inspect and verify compliance with the permit within five (5) days of the delivery of such notice of violation. If the permit holder fails to remediate the violation, the permit shall be revoked. Revocation for cause of any permit to raise or keep chickens shall result in a disallowance of new or renewal permit by that party for at least one year.
- C. If the violation of the permit continues unabated, the Code Enforcement Officer or Town Attorney may file a complaint in the Town Court to prohibit such violation, and may request the Court to invoke the following penalty provisions. Any person violating this local law will be guilty of an offense and upon conviction thereof shall be punishable by a fine of not more than \$250.00 for each offense. Each day's continuation of the offense shall be considered a separate offense.

Section 190-78 – Effective Date

This Local Law shall be effective as provided by law, upon filing and acceptance by the New York State Secretary of State.

Presentation of Eagle Scout elect Rogerson
on the construction of the Grant Avenue
Bus Shelters

Presentation and acceptance of the Town
Clerk's Monthly Report for the month
of July 2016

Account#	Account Description	Fee Description	Qty	Local Share
A1255	Conservation	Conservation	7	7.91
	Interest earned for the Month	Interest	1	6.16
	Other	Certified Birth	2	20.00
		Certified Marriage	4	40.00
	Police Fees	Accident Report	11	2.75
	Supervisor	Copies	96	24.00
		Marriage License	4	70.00
Sub-Total:			\$170.82	
A1520	Police Fees	Fingerprints	1	10.00
		Firearm HR218	1	50.00
		FOIL - Police	1	160.00
Sub-Total:			\$220.00	
A1603	Vital Statistics Fees	Certified Death	91	910.00
Sub-Total:			\$910.00	
A2001	Orlando St. Ballfield Supervisor	Orlando St. Ballfield	1	100.00
		Small	5	500.00
		Small - Nr	1	150.00
	Town Park	Boat Permit Daily	65	520.00
		Boat Permit Seasonal	8	400.00
		Large	3	500.00
Sub-Total:			\$2,170.00	
A2002	Camp Fees	Camp Fees	21	6,495.00
Sub-Total:			\$6,495.00	
A2115	Supervisor	Site Plan Review	1	300.00
		Sub-division Fees	1	100.00
Sub-Total:			\$400.00	
A2130	Transfer Station	Coupon (10)	24	960.00
		Coupon (20)	24	1,920.00
		Coupon (5)	20	400.00
		Misc. Dumping	326	1,304.00
		Resident Permit (after July 1)	9	352.00
		Senior Permits	1	35.00
		Senior Permits (after July 1)	14	375.00
Sub-Total:			\$5,346.00	
A2501	Building Department	Abstract	12	900.00
		Abstract - Commercial	2	200.00
		Additional Building Fee	1	107.00
		Building Permit	24	10,413.80
		Business - Change of Occupancy	1	150.00
		Cert. Of Compliance	23	375.00
		Cert. Of Occupancy	8	2,696.40
		Demolition Permit	1	150.00
		Fence Application	3	75.00
Fire Inspection	6	2,882.80		

Account#	Account Description	Fee Description	Qty	Local Share
	Supervisor	Sign Permit	1	199.25
		Sub-Total:		\$18,149.25
A2544	Dog Late Fees	Dog Late Fees	3	15.00
	Dog Licensing	Female, Spayed	28	140.00
		Female, Unspayed	1	13.00
		Male, Neutered	23	115.00
		Male, Unneutered	2	26.00
	Supervisor	Redemption	2	90.00
		Sub-Total:		\$399.00
A2590	Supervisor	Drivers License	8	200.00
		Sub-Total:		\$200.00
A2770	Misc. Revenue	Senior Picnic	3	33.00
		Sub-Total:		\$33.00

Total Local Shares Remitted:	\$34,493.07
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Amount paid to: N Y S Dept Of Health	90.00
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Amount paid to: NYS Ag. & Markets for spay/neuter program	60.00
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Amount paid to: NYS Environmental Conservation	187.09
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Total State, County & Local Revenues:	\$34,830.16
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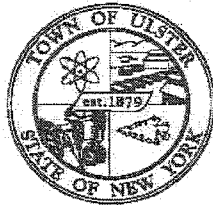
Total Non-Local Revenues:	\$337.09
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To the Supervisor:

Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Suzanne Reavy, Town Clerk, Town of Ulster during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

<u>James E. Quigley 3rd</u>	<u>8/2/16</u>	<u>Suzanne Reavy</u>	<u>AUG 2, 2016</u>
Supervisor	Date	Town Clerk	Date

Presentation and acceptance of the
Supervisor's Report for the month
of July 2016



**Town of Ulster
Monthly Supervisor's Report
For the Month of July 2016
As of August 4, 2016**

Index

Section 1 Cash Receipts and Disbursements Report per Town Law Section 125(2)

Schedule of Cash Receipts
Schedule of Cash Disbursements

Section 2 Balance Sheets as of Month End for all Operating Funds

Section 3 Detailed Cash Listing for Month End for all Funds

Section 4 Year to Date Revenue and Expense Reports

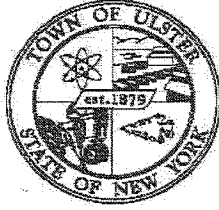
General Fund
Highway Fund
Sewer Funds
 Whittier Sewer District
 Ulster Sewer District
 Washington Ave Sewer District
Water Funds
 Ulster Water District
 Halcyon Water District
 Spring Lake Water District
 Bright Acres Water District
 Cherry Hill Water District
 Glenerie Water District
 East Kingston Water District

Certification:

I, James E. Quigley 3rd, Supervisor of the Town of Ulster, Ulster, New York do hereby certify that the information presented herein is a true and correct copy of the information contained in the accounting systems of the Town of Ulster as of August 4, 2016 for the period specified, subject to adjustment by the Annual Independent Audit Process.

James E. Quigley 3rd
James E. Quigley 3rd, Supervisor

8/4/2016
Date:



Town of Ulster Monthly Cash Report As of July 31, 2016

General Fund:

Operating:

Cash	\$ 4,414,096.96	
Petty Cash	575.00	
Subtotal		\$ 4,414,671.96

Special Reserves:

Retirement Reserve	250,317.44	
Seizure	25,721.91	
Drug Enforcement	16,799.30	
Landfill Closure	1,181,802.54	
Employee Benefit Liability	838,011.84	
Recreation Equipment & Facilities	83,370.26	
Biddy Basketball	12,201.01	
Softball League	8,259.02	
Volleyball League	5,304.12	
Junior Football	3,505.52	
Subtotal		2,425,292.96

Total General Fund - Cash **\$ 6,839,964.92**

Highway Fund:

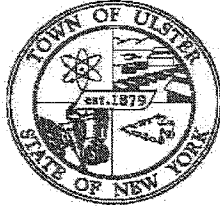
Operating:

Cash	1,764,190.04	
Petty Cash	100.00	
Subtotal		1,764,290.04

Special Reserves:

Employee Benefit Liability	191,240.96	
Equipment	61,725.85	
Fuel Dispensing System	1,910.54	
Subtotal		254,877.35

Total Highway Fund - Cash **\$ 2,019,167.39**



**Town of Ulster
Monthly Cash Report
As of July 31, 2016**

Sewer Funds:

Whittier Sewer District

Operating:

Cash	174,429.13	
Petty Cash	25.00	
	<hr/>	
Total - Whittier		<u>174,454.13</u>

Ulster Sewer District

Operating:

Cash	1,161,676.41	
Petty Cash	50.00	
	<hr/>	
Subtotal		<u>1,161,726.41</u>

Special Reserves:

Improvement Program	1,103,454.10	
Employee Benefit Liability	88,054.19	
	<hr/>	
Subtotal		<u>1,191,508.29</u>

Total - Ulster		<u>2,353,234.70</u>
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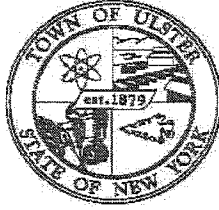
Washington Ave Sewer District

Operating:

Cash	82,624.09	
	<hr/>	

Total Sewer Funds - Cash

\$ 2,610,312.92



Town of Ulster Monthly Cash Report As of July 31, 2016

Water Funds:

Ulster Water District

Operating:

Cash	780,521.19	
Petty Cash	25.00	
Subtotal		780,546.19

Special Reserves:

Employee Benefit Liability	152,115.13	
Subtotal		152,115.13

Total - Ulster		932,661.32
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Halcyon Water District

Operating:

Cash		50,128.41
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Spring Lake Water District

Operating:

Cash		79,396.68
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Bright Acres Water District

Operating:

Cash		41,263.65
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Cherry Hill Water District

Operating:

Cash		81,391.36
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Glenerie Water District

Operating:

Cash		81,476.81
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East Kingston Water District

Operating:

Cash		31,448.63
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Total Water Funds - Cash

\$ 1,297,766.86

Grand Total - Cash Operating Funds

\$ 12,767,212.09

Status update on the Bridge Reconstruction
projects on Sawkill Road and the
Neighborhood Road Detour

Resolution to Enforce Provisions of Chapter
96 of Town Code (Grass, Weeds & Noxious
Vegetation) against Real Property at 12
Minuet Lane and 1027 Pine Place

Resolution of the Town Board

TOWN OF ULSTER

Resolution to Enforce Provisions of Chapter 96 of Town Code (Grass, Weeds & Noxious Vegetation) against Real Property at 12 Minuet Lane and 1027 Pine Place

Date: August 4, 2016

Whereas, the owner and/or tenants of the real property at 12 Minuet Lane and 1027 Pine Place have been found by the Town of Ulster Building Inspector to be in violation of Town Code Sections 96-1 and 96-2; and

Whereas, the Town of Ulster Building Inspector has sent notice by certified mail to the last known address of the owner of 12 Minuet Lane and 1027 Pine Place; said notice included an estimate of the charges the Town would incur if forced to maintain the property at 12 Minuet Lane and 1027 Pine Place if the owner(s) were unable to maintain the property; and

Whereas, the owners of 12 Minuet Lane and 1027 Pine Place were unable to maintain the property pursuant to Chapter 96 of the Town Code; and

Whereas, the Town of Ulster Building Inspector has filed a formal assessment of the charges with the Town of Ulster Town Clerk, who has presented the formal assessment of the charges to the Town of Ulster Town Board, now, therefore, be it

RESOLVED, that said formal assessment of the charges is based on the presentation and report submitted to the Town of Ulster Town Board; and

BE IT FURTHER RESOLVED, the owners of 12 Minuet Lane and 1027 Pine Place have not complied with Chapter 96 of the Town Code; and

BE IT FURTHER RESOLVED, that the Town shall cause the removal of all garden waste, fallen tree limbs and shall cut and continue to cut the grass to a height not to exceed 6 inches, and any continued maintenance thereafter if the premises at 12 Minuet Lane and 1027 Pine Place continue not to be properly maintained; and

BE IT FURTHER RESOLVED, that the charges shall be sent to the owners of said property for reimbursement; and

BE IT FURTHER RESOLVED, that if said costs and disbursements are not reimbursed within thirty (30) days of the bill, said charges shall be added to the next state, county and town tax bill pursuant to the provisions of Section 96-5 of the Town Code and shall become a lien against the property and filed with the Ulster County Clerk and the Ulster County Commissioner of Finance; and

BE IT FURTHER RESOLVED, that the Highway Department or an appointed contractor is authorized to cut and continue to cut the grass to a height not to exceed 6 inches and to remove and continue to remove all garden waste and fallen tree limbs, solid waste, debris and litter.



Date: June 17, 2016

Payment Terms

Due on receipt

Make all checks payable to
Town of Ulster Highway Department

Total Due \$ 705.78



Date: June 17, 2016

Due on receipt

Make all checks payable to
Town of Ulster Highway Department

TOWN OF ULSTER
BUILDING, PLANNING & ZONING
 1 Town Hall Drive
 Lake Katine, N.Y. 124



7009 1410 0000 8972 1

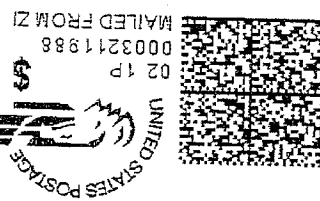
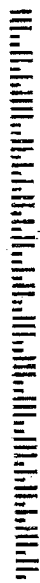


James Freer
 1027 Pine Place
 Kingston, NY 12401

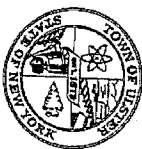
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NIXIE 124011092-1N 07/08/16

RETURN TO SENDER
 UNABLE TO FORWARD
 UNABLE TO FORWARD
 RETURN TO SENDER



TOWN OF ULSTER
BUILDING, PLANNING & ZONING DEPARTMENT
 1 Town Hall Drive
 Lake Katine, N.Y. 12449



STF

7009 1410 0000 8972 5931



Constantine Tsirpanlis
 12 Minuet Ln
 Kingston, NY 12401

NIXIE 124011092-1N 07/08/16

RETURN TO SENDER
 UNABLE TO FORWARD
 UNABLE TO FORWARD
 RETURN TO SENDER



GRASS, WEEDS & NOXIOUS VEGETATION

§ 96-1

§ 96-4

Chapter 96

GRASS, WEEDS & NOXIOUS VEGETATION

§ 96-1 Maintenance of grass lawns.

§ 96-2 Cutting of grass and other vegetation along streets.

§ 95-3. Weeds and other rank or noxious vegetation.

§ 95-4. Solid Waste.

§ 95-5. Enforcement procedures.

[HISTORY. Adopted by the Town Board of the Town of Ulster 12-1998 as L.L. No. 7-1998.]

§ 96-1. Maintenance of grass lawns.

Grass shall not be allowed to grow in excess of eight (8) inches. This provision shall not apply to land under cultivation, naturally wooded areas or undeveloped areas which are at least two hundred (200) feet distant from any occupied building or residence.

§ 96-2. Cutting of grass and other vegetation along streets.

It shall be the duty of the lessee or person having charge, or if there be no lessee or person having charge, then the owner of each and every parcel of land in this town fronting upon any street or highway to cut or cause to be cut and removed, all grass, brush and weeds growing between the curb or edge of roadway and the sidewalk or pathway at least once in each month from May to October, inclusive.

§ 96-3. Weeds and other rank or noxious vegetation.

It shall be the duty of the owner, lessee or other person in possession or having charge of each and every parcel of land in this town to keep said parcel free of poison ivy, poison sumac, ragweed, golden rod and other harmful weeds and rank or noxious vegetation.

§ 96-4. Solid Waste.

Yard Waste:

A. Brush and Tree Prunings:

- (1) Brush and tree pruning bundles shall not exceed four feet in length or three feet in diameter.

GRASS, WEEDS & NOXIOUS VEGETATION

§ 96-4

§ 96-5

- (2) Brush and tree prunings must be bundled with cut ends in same direction and tied with twine (no wire).
- (3) Brush and tree prunings will be collected in the Town Highway Department annual collection.

B. Grass clippings and leaves

- (1) No grass clippings or leaves will be picked up and may not be left on the street outside the curbside except when the town highway department is making its annual collections.

§ 96-5. Enforcement procedures.

- A. Violation of the provisions of this chapter shall be a violation, punishable by a fine of not more than two hundred fifty dollars (\$250.00).
- B. Upon default of the owners, or other persons responsible therefore, to perform the work as specified in § 2 and 3, the town may perform the same and upon receipt of a verified statement of the town building inspector or a code enforcement officer or their assistants who shall cause such work to be performed, the town board shall direct that the amount thereof be added to the next assessment roll of general town taxes and shall be collected and enforced in the same manner, by the same proceedings, at the same time and under the same penalties, as the general town tax and as a part thereof.

The town officer so designated shall serve personally or by certified mail upon the owner of or lessee responsible for such property at the same address or if it appears to be vacant, then at the address listed on the town tax roll, a written notice, stating that at a time and place specified therein, he will assess such cost against such property. Such notice shall be served at least eight days previous to the time specified herein. At the time and place so specified, he shall hear the parties interested, and shall thereupon complete the assessment, stating therein, the name of each owner and the amount so assessed, and shall return such assessment to the town clerk who shall present the same to the town board. Such town board shall certify such assessment levied against such property and any uncollected assessment shall be a lien upon the land affected. Such amount shall be levied and collected at the same time and in the same manner as other town taxes and shall be paid to the tax collector of the town, to be applied in reimbursing the fund from which such cost was defrayed.

Motion authorizing the hiring of one Part
time employee for the Court Office

TOWN OF ULSTER



PERSONNEL FORM

Employee's Name : Crystal Boice

Title: Court Clerk

Department: Court FUND: General

Position: ☐ Full Time ☐ Intermediate ☒ Part Time ☐ Seasonal

Civil Service : ☐ Exempt ☐ Competitive ☒ Non- Competitive

Union Position : ☐ Yes ☒ No

Contract : ☐ Local #17 ☐ PBA ☐ Other: _____

Grade: _____ Step: _____ Promotion: _____

Wage : \$ 11.00 License ID #: _____

Start Date: 08/08/2016

Requested by Department Head: Sue Kesick Date: 08/04/2016

Recommended by Personnel CMTE: _____ Date: _____

Approved by Town Board: _____ Date: _____

Notes:

Crystal will be hired as a part time court clerk, working 20 hours a week at the rate of pay of \$11.00 per hour, no benefits.

** Employee's Original Employment Application needs to be attached.

Form Created 4/28/2011

Last updated 1/5/2012

Motion authorizing the hiring of one ninety
day temp dispatcher for the Police
Department

TOWN OF ULSTER



PERSONNEL FORM

Employee's Name : Timothy Quigley

Title: Dispatcher

Department: Police FUND: General

Position: ☒ Full Time ☐ Intermediate ☐ Part Time ☐ Seasonal

Civil Service : ☐ Exempt ☒ Competitive ☐ Non- Competitive

Union Position : ☒ Yes ☐ No

Contract : ☐ Local #17 ☒ PBA ☐ Other: _____

Grade: _____ Step: 1 Promotion: _____

Wage : \$ 15.91 License ID #: _____

Start Date: 09/01/2016

Requested by Department Head: Lt. Gramoglia *Lt. J.P. [Signature] #163* Date: 08/04/2016

Recommended by Personnel CMTE: _____ Date: _____

Approved by Town Board: _____ Date: _____

Notes:

Lt. Gramoglia would like to recommend the hiring of Dispatcher Quigley as a 90-Day Full Time Temporary employee. Dispatcher Quigley's salary will remain the same, at \$15.91 an hour, as part time Dispatchers make the same hourly rate as a newly hired full time Dispatcher. Lt. Gramoglia would like to utilize this time to conduct evaluations before requesting a formal full time hire.

Motion authorizing the hiring of one part
time Police Dispatcher

TOWN OF ULSTER



PERSONNEL FORM

Employee's Name : Erin E. Litts

Title: Dispatcher

Department: Police FUND: General

Position: ☐ Full Time ☐ Intermediate ☒ Part Time ☐ Seasonal

Civil Service : ☐ Exempt ☒ Competitive ☐ Non- Competitive

Union Position : ☒ Yes ☐ No

Contract : ☐ Local #17 ☒ PBA ☐ Other: _____

Grade: _____ Step: 1 Promotion: _____

Wage : \$ 15.91 License ID #: _____

Start Date: 08/08/2016

Requested by Department Head: Lt. Gramoglia Date: 08/03/2016

Recommended by Personnel CMTE: _____ Date: _____

Approved by Town Board: _____ Date: _____

Notes:

Lt. Gramoglia would like to recommend Ms. Litts be hired as a part-time dispatcher. Ms. Litts has approx. three years of dispatch experience and is currently employed with the Town of New Paltz and Town of Lloyd Police Departments as a part time dispatcher.

** Employee's Original Employment Application needs to be attached.

Form Created 4/28/2011

Last updated 1/5/2012

Update on Tech-City Demolition Cleanup

Motion to authorize the Supervisor to sign
Change Order No. 1 to Contract TU-161,
Brigham Lane Water Extension, Ulster
Water District in the amount of \$153,372.00
for a revised Contract amount \$511,698.50

DENNIS M. LARIOS, P.E.
Lic. No. 58747

CHRISTOPHER J. ZELL, L.L.S.
Lic. No. 49629

BRINNIER and LARIOS, P.C.
PROFESSIONAL ENGINEERS & LAND SURVEYORS
67 MAIDEN LANE
KINGSTON, NEW YORK 12401
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TELEPHONE (845) 338-7622
FAX (845) 338-7660

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TITLE SURVEYS
TOPOGRAPHIC SURVEYS

CONTRACT NO. TU- 161 (General)
CHANGE ORDER NO. 1

DATE: July 28, 2016
SHEET 1 **OF** 3

PROJECT: Brigham Lane Water Extension, Ulster Water District, Town of Ulster

OWNER: Town of Ulster

OWNER'S ADDRESS: 1 Town Hall Lane, Lake Katrine, New York 12449

OWNER'S PHONE NUMBER: 845-382-2765

CONTRACTOR: Leo Boice & Sons, Inc.

CONTRACTOR'S ADDRESS: 190 Farm to Market Road, Kingston, New York 12401

CONTRACTOR'S PHONE NUMBER: 845-331-3439

DESCRIPTION OF CONTRACT MODIFICATIONS:

Change in Contract Amount: This change order will **decrease** the Contract Amount by \$153,372.00, for a revised Contract Amount of \$ 511,698.50 (\$665,070.50 - \$153,372.00.)

Change in Project Scope: In order to reduce overall project cost, and after careful consideration of the original work scope, it was decided to do the following:

1. Reduce the quantities of certain work items (pipe, valves hydrants and services)
2. Change the specified pipe in Brigham Lane from Ductile Iron Class 52 to Ductile Iron Class 50
3. Prorate Items 1 & 2 by 15% to reflect reduced project scope
4. Reduce Select Backfill (Item 10) by 300 CY @ 18.00/cy

CONTRACT NO. TU-161 (General)
CHANGE ORDER NO. 1

DATE: July 28, 2016
SHEET 2 **OF** 3

Detailed Breakdown:

Reduction in 8 inch pipe (Bid Item 3) Eliminate 1240 linear feet at unit price of \$75/ft	=	\$93,000.00
Remove 8 inch gate valves (Bid Item 4), 3 Gate Valves at unit price of \$1,726.00	=	5,178.00
Remove 2 Hydrant and Valve Assemblies (Bid Item 8) @ \$5,033.00/each	=	10,066.00
Remove 12 each of 3/4 inch Corporation Cock & Curb Stop (Bid Item 11) @ \$298/each	=	3,576.00
Reduce DIP Specials (Bid Item 7) by 0.5 Tons @ \$5,600/ton	=	2,800.00
Reduce 3/4 inch Copper Service Pipe (Bid Item 14) by 300 lf @ \$72.50/ft	=	21,750.00
Substitute Class 50 Pipe for Class 52 Pipe (Item 5) 2,800 feet @ \$2.14/lf	=	5,992.00
Reduce Items 1 & 2 by 15% to reflect reduced scope of project	=	5,610.00
Reduce Select Backfill (Item 10) by 300 CY @ \$18.00/cy	=	<u>5,400.00</u>

Total Credit Change Order: \$ 153,372.00

The net result will be a credit Change Order of \$153,372.00, resulting in a revised Contract Price of \$ 511,698.50 noted above.

REASON FOR CONTRACT MODIFICATIONS:

The reason for making the Contract Modifications noted above is because the Total Bid Amount for the low bidder was beyond the remaining grant funds for the project. In lieu of obtaining financing to cover the costs beyond the grant funds, it was decided to trim back the project scope, thus reducing the project cost.

TIME EXTENSION REQUIRED FOR THIS CHANGE ORDER:

There is no time extension requested under this Change Order.

CONTRACT AMOUNT SUMMARY:

INITIAL CONTRACT BID	\$665,070.50
Change Order No. 1 (credit)	<u>\$153,372.50</u>
 REVISED CONTRACT AMOUNT	 \$511,698.50

CONTRACT NO. TU-161 (General)
CHANGE ORDER NO. 1

DATE: July 28, 2016
SHEET 3 **OF** 3

AUTHORIZATIONS:

OWNER:

TOWN OF ULSTER

By: _____

Title: Supervisor

Date: _____

CONTRACTOR:

LEO BOICE & SONS, INC.

By: _____

Title: _____

Date: _____

ENGINEER:

BRINNIER AND LARIOS, P.C.

By: _____

Title: President

Date: July 22, 2016

DENNIS M. LARIOS, P.E.
Lic. No. 58747

CHRISTOPHER J. ZELL, L.L.S.
Lic. No. 49629

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CONTRACT NO. TU- 161 (General)

DATE: July 28, 2016

CHANGE ORDER NO. 1

SHEET 1 **OF** 3

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OWNER: Town of Ulster

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4. Reduce Select Backfill (Item 10) by 300 CY @ 18.00/cy

CONTRACT NO. TU-161 (General)
CHANGE ORDER NO. 1

DATE: July 28, 2016
SHEET 3 OF 3

AUTHORIZATIONS:

OWNER:

TOWN OF ULSTER

By: _____

Title: Supervisor

Date: _____

CONTRACTOR:

LEO BOICE & SONS, INC.

By: _____

Title: _____

Date: _____

ENGINEER:

BRINNIER AND LARIOS, P.C.

By: _____

Title: President

Date: July 28, 2016